

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

July 21, 2009
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President El-Hajj called the meeting to order at 7:02 p.m. and read the District Mission Statement.
Members present:
Dianne ElHajj, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Allen Carlisle, Member
Dan Bartholomew, Member
Administration present:
Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Emily Andrade, Assistant Superintendent, Educational Services
Minnie Malin, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary
2. President El-Hajj invited Cassidy Nelson, granddaughter of CNS Delivery Driver Bob Ward, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda.
It was moved and seconded to approve the agenda, moving the Human Resource Discussion and Actions Items to be presented following the Superintendent's items.
Motion: Ryan Second: Burns Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Schedule of Upcoming Events
Dr. Shaw was pleased to spotlight two employees who have been in the District for a number of years. He has appreciated the caliber of employees they have been over the years and the service they have provided.
2. Spotlight: Julie Norenberg, District Library Media Clerk II
Emily Andrade introduced Julie Norenberg, District Media Technician, who was recognized for her dedication and commitment to serving the students of Santee School District. Julie will be retiring in August and will be greatly missed. On behalf of the Board, President El-Hajj presented Julie with a plaque of appreciation for her years of outstanding service.
3. Spotlight: Bob Ward, Child Nutrition Services Warehouse/Delivery Worker
Karl Christensen introduced Bob Ward, Child Nutrition Services Delivery Driver, who was recognized for 37 years of dedication and committed service to the school district. Bob is retiring in August and will be greatly missed. Cathy Abel reported it is estimated that since he began in 1972, Bob has delivered more than one million student lunches. On behalf of the Board, President El-Hajj presented Bob with a plaque of appreciation of his many years of outstanding service.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 1.2. **Approval to Cancel August 4, 2009 Regularly Scheduled Meeting of the Board of Education**
- 2.1. **Approval/Ratification of Expenditure Warrants**
- 2.2. **Approval/Ratification of Purchase Orders**
- 2.3. **Acceptance of Donations**
- 2.4. **Approval/Ratification of Revolving Cash Report**
- 2.5. **Adoption of Resolution #0910-02 for Transfer Between the General Fund and All Other Funds**
- 2.6. ***Pulled for separate consideration.***
- 2.7. **Adoption of Resolution #0910-04 Authorizing the San Diego County Auditor and Treasurer to Establish a Restricted Fund to be Known as the General Obligation Bond Anticipation Notes Fund**
- 3.1. **Approval of 2009-14 Agreements with Chapman University**
- 4.1. **Personnel, Regular**

It was moved and seconded to approve Consent Items with the exception of Item D.2.6., which was pulled for separate consideration.

Motion: Burns **Second:** Barth **Vote:** 5-0

- D.2.6. **Acceptance and Filing of the Costs of Issuance Statement for the 2009 General Obligation Bond Anticipation Notes of the Santee School District (*Pulled by Member Carlisle for separate consideration.*)** Member Carlisle asked if the cost of issuance was part of the BAN. Mr. Christensen said yes, the costs were rolled into the BAN. Member Carlisle moved approval.

Motion: Carlisle **Second:** Ryan **Vote:** 5-0

E. DISCUSSION AND/OR ACTION ITEMS

President El-Hajj invited comments from the public on any item listed under Discussion and/or Action.

- 1.1. **Approval of Professional Leadership Team Agreement to Take Two Percent (2%) Roll Back and Two (2) Furlough Days for the 2009-2010 School Year**

Dr. Shaw shared that the Santee Administrators Association (SAA), knowing that the District was coming into some very challenging times with the budget, met as a team and had an open discussion about how they could help. As a result, SAA leadership came forward with a proposal that SAA members each take 2 furlough days and a 2% rollback in salary for the 2009-10 school year. Administration recommended the Board accept the generous proposal from SAA.

Member Bartholomew acknowledged SAA for their proposal for furlough days and especially the salary rollback. He thanked SAA members very much for their willingness during a time when many families are struggling. Member Burns said their sacrifice is appreciated more than words can say. The last thing a Board wants is to lay off employees. He understands the sacrifice in taking the rollback and furlough days. Member Burns said when the day comes that the budget recovers, he would like the Board to look back to the sacrifice SAA made to help during this rough time. Member Ryan expressed her appreciation and suggested the Board write a letter to each SAA member to personally thank them. Member Carlisle said what stands out is that the proposal was brought as an offer to the Board and there was no negotiating needed. He appreciates the leadership that was demonstrated. Member Carlisle moved to approve the Professional Leadership Team Agreement to take a two percent (2%) salary roll back and two furlough days for 2009-10 school year.

Motion: Carlisle **Second:** Ryan **Vote:** 5-0

- 1.2. **Junior High Building Dedications for Carlton Hills, Carlton Oaks, and Rio Seco Schools**

Dr. Shaw reported the time is nearing for dedications for the three new 10-classroom junior high buildings. Dr. Shaw proposed the dedications be in conjunction with the schools' open house or back to school nights.

President El Hajj said the community enjoyed seeing the progress on the buildings. She would like to not split the grades for back to school nights but have a school wide open house on those evenings so all families could see the facility. Board members agreed that they would like to have the ceremony at a time when families could tour the classrooms. Member Burns would like all Board members to be able to attend if possible. The program should be no longer than ½ hour followed by tours and open classrooms. Member Ryan asked that the elected officials that may provide resolutions be provided the dates as soon as possible for planning purposes.

Linda Vail reported the bronze plaques were ready to be installed and shared the recommended locations for installation. Board members would like the Cajon Park plaque placement moved lower to be centered with the window to the left of the center door. Rio Seco's plaque will be placed on the solid wall to the left of the door on the left side of the front entrance. Carlton Hills' and Carlton Oaks' plaques will be placed on the solid wall to the right of the doors on the right side of the front entrances. The plaques would be offset from the nearest vertical element equivalent to ½ the size of the plaque.

Board members asked that the details for the dedications be discussed at the next meeting. This item will return for further discussion.

2.1. State Budget Update

Karl Christensen reported a State budget will be going to the legislature possibly on Thursday, but with no guarantee of adoption. The proposed budget borrows millions of dollars from local governments from property taxes. Many say mid-year cuts will be eminent because the estimated revenue may not be realized. Mr. Christensen explained Prop 98 and the maintenance factor. The State is also continuing to defer payments. Transportation will be cut by 20% instead of the proposed 65%. Instructional materials adoptions will be delayed for 5 years. Their reserve is only about 1% of their budget, which provides a great possibility of mid-year cuts.

Dr. Shaw said today the analysts were saying they are not sure the budget will be ratified. Member Ryan said if this agreement falls through, the budget picture may become worse. Mr. Christensen said he will continue to send the Board updates on the status of the State budget as he receives them.

3.1. Facilities Committee Report

Karl Christensen reported the Facilities Committee was developed by the Board to begin the work for modernization. The committee's annual report was presented to the Board. Since the inception of the ICOC the work of the two committees is closely aligned. Mr. Christensen would like the Facilities Committee to meet quarterly next year with meetings coinciding with the ICOC meetings. Several community members serve on both committees and their work somewhat overlaps. Member Ryan said the report was beautiful and informative. The Board members accepted the report and thanked the committee members for their work. President El-Hajj thought the idea to coordinate the two committees was very good.

3.2. Approval/Ratification of Lease-Leaseback Contract Amendments #10 and #12 (Hill Creek, Chet F. Harritt, Prospect Avenue) – Changes to Schedule and Scope

Karl Christensen shared this item was to adopt changes to the scope and price of Phase II modernization. He shared that the costs in the item are part of the amendments. The numbers for Chet F. Harritt and Prospect Avenue are solidified. Hill Creek is an estimate only. The costs owed for Phase II work already done is approximately \$1M, not \$2M as previously projected. Mr. Christensen recommended using some of the extra funds for the COPs payment to relieve the general fund of this expense. The amendments provide for the schedule to be elongated to 16 months if State funding is received and the Board wished to issue a notice to proceed. Administration requested approval, which accepts the Guaranteed Maximum Price (GMP) for Chet F. Harritt and Prospect Avenue and contemplation of an elongated schedule that is not binding.

A notice to proceed for work in November would have to be issued in mid-October. If State funding became available, the Board would need to determine if it is worth the cost to proceed at that time. Member Bartholomew would like to see a breakdown of the additional phasing costs. Mr. Christensen said the phasing costs are included in the amendment provided to Board members. Member Burns

moved to ratify the Memorandums of Understanding and Amendments #10 and #12 of the Lease-Leaseback contract.

Motion: Burns **Second:** Ryan **Vote:** 5-0

3.3. Discussion of Chet F. Harritt Ball Field Project Options and Cost Impacts

Mr. Christensen brought additional information about the Chet F. Harritt ball field. He reviewed cost information and an estimate from Barnhart (\$950,000). It will cost approximately \$192,000 to phase the field instead of competing all at one. It will save money if all grading is done at once. Member Burns asked if rain would impact the grading and the cost. Christina Becker said the grading addressed the drainage. Barnhart vice president, Anton Greenville, shared that once they open up a job site they are responsible until completion. The average rainfall would not impact the grading.

Mr. Christensen said some of the flexibility of the BAN dollars could be used for this project. Administration recommends establishing an \$800,000 budget and go out to bid when the DSA plans are received. Last Wednesday administration met with Padre Dam engineers to discuss irrigation with reclaimed water, and hopefully moving forward with this will eliminate all of part of the water assessment.

President El-Hajj asked about the time frame and if the goal can be met for the ball field. She mentioned that if there is \$1M in flexibility from the BAN, the Board may want to consider moving forward with the Hill Creek infrastructure. Member Carlisle said if additional dollars were received, maybe the entire ball field could be completed. This would help to release the property for possible sale. Member Burns would prefer doing Hill Creek but cannot see doing both projects at this time.

Member Ryan moved to follow Administration's recommendation to proceed with 1 ball field, grading all three fields, and establishing a budget of \$800,000.

Motion: Ryan **Second:** Bartholomew **Vote:** 5-0

The Board would like Administration to work with our current construction partner, Barnhart Inc., on a bid for the ball field. Mr. Christensen said Barnhart could submit a bid. This work is not part of the lease-lease back construction project.

4.1. Ratification of the Tentative Agreement for the Employer-Employee Collective Bargaining Agreement between Santee School District and the Santee Teachers Association

Minnie Malin reported STA and the District have reached a tentative agreement for two furlough days for the 2009-10 school year. They plan to meet again in September to discuss additional options. President El-Hajj invited Allwyn Gazi, STA president, to speak to the Board in response to her request to speak card.

Mrs. Gazi, accompanied by Susan Orsinelli, shared that 325 teachers are giving two furlough days to the Santee School District. These furlough days provide an estimated savings of \$270,000. Given the budget crisis, the teachers felt is necessary to help out at this time. Mrs. Gazi said she is honored to represent such an outstanding group of teachers who gave the District such a wonderful gift. Over 50% of the teachers showed during the summer vacation to vote on this agreement. The teachers appreciated that the Board chose not to lay off teachers at this time. Teachers will return in September and see what additional help can be provided. Allwyn Gazi shared that the openness of the District has made it easy for the teachers to make this tough decision. On behalf of the Board, President El-Hajj thanked the teachers. Member Ryan recommended communicating the Board's appreciation to all of the teachers. Member Ryan moved to ratify the tentative agreement with STA.

Motion: Ryan **Second:** Burns **Vote:** 5-0

Member Ryan thanked the teachers and said it shows we are a family. Member Burns said 85% of the District budget is made up of salaries. He thanked the teachers and said stepping up like this will impact thousands of children.

4.2. Approval of the Revised 2009-2010 District School Calendar

Minnie shared the revised calendar that would reflect a work year with the two furlough days for teachers. Member Burns moved to approve the revised 2009-2010 school calendar.

Motion: Burns **Second:** Carlisle **Vote:** 5-0

4.3. Approval to Increase Work Hours for Identified Classified Position

Mrs. Malin reported that next year Cajon Park will convert to one administration office. In accordance with the enrollment formula, it is recommended increasing the Cajon Park health clerk from 5 to 7 hours. The increased cost is offset by the elimination of the satellite office positions resulting in a \$12,382 savings. Member Ryan moved to approve the increase in work hours for identified classified position.

Motion: Ryan **Second:** Bartholomew **Vote:** 5-0

5.1. Character Education Committee Report

The Character Education Committee Report was provided to the Board. Ted Hooks, Committee Chair, reported the District closely monitored implementation of Character Education and Caring Schools at schools. Some of the highlights were Camp Clue at two schools, junior high family focus with discussions on Character Education, Peer Mediators, school wide morning announcements that discuss Character Education, and junior high activities with a focus on Character Education. A Caring Schools Survey was administered in December 2007, spring 2008, December 2008, and spring 2009 with responses from grades 4 through 8. Questions mainly focused on bullying. The date from survey to survey only varied by 1 to 2% showing no significant change. The next steps are to increase parent participation in Character Education activities and Caring Schools Committees, focus on building resiliency, and continue to analyze Caring Schools survey data and set goals.

Members Bartholomew, Ryan, and Burns said the Character Education Committee has done a great job. Member Burns said it is frustrating that dollars are not available for Character Education. He would like to see the meetings for committees held later in the evening to include more family participation. He has had discussions about requiring community service for students. Member Burns believes there is not an accountability factor in our character education program and hopes someday to get back to a level where there is accountability.

Emily Andrade said many schools are involving students in written reflections. There is a long way to go but we are beginning to move into the direction of accountability. Meredith Riffel said Camp Clue can include a leadership component if desired, and also a community service component. There is a school grant coming this fall that could provide an opportunity to build greater school connectiveness.

5.2. Special Education Strategic Action Plan Progress Report

Emily Andrade reported a lot of good things have come from the FCMAT study on special education. During the 2008-09 school year, District staff, administration and parents worked together to address the goals and objectives of the plan. On February 10, 2009, a Board workshop was held to provide a midyear update. The most recent parent survey received mostly positive responses from the 351 responses received. There was also a much greater percentage of the surveys returned than with the previous survey. Administration believes that a great deal has been accomplished and looks forward to continuing to make progress.

Accomplishments for the 2008-09 school year included developing the Special Education Advisory Council, an IEP feedback form and surveys for special education families, a Literacy Plan, the "Instructional Café" staff development, and a Special Education Assessment Plan. Administration also coordinated and provided meetings between the district office and school site administration, weekly visits to special education classrooms, opportunities for job-alike meetings, surveys to the general education and special education staff, RtI training at every school, and Autism workshops.

The goals for 2009-10 include continuing to address parent and staff concerns, develop a plan for distribution of a parent handbook, update the District website and links, continue collaboration between special education and general education staff, develop a procedural handbook, provide IEP workshops for parents and parent liaisons, develop placement and exit criteria, and explore delivery models for instruction.

Member Bartholomew asked about inviting the same group of parents back to hear the report and to solicit their input on improvements. Mrs. Andrade said all of those families were invited, but only two became part of the Special Education Committee. Member Bartholomew said the parent evening was

very emotional and he would like to invite them back to see if they perceive the improvements that have been made in the same way and if their concerns have been addressed.

Following the Board's discussion, Mrs. Andrade said she will organize the parent meeting for September. Mrs. Andrade will provide the Power Point presentation showing what has been accomplished and the meeting will also help to clarify goals for next year.

Member Burns said this process has been very successful. President El-Hajj asked about exit criteria and if there is baseline data for students who have been exited over the past several years. Emily Andrade said there are no exit criteria at this time. Dr. Shaw said we need to look at short term and long term goals that are consistent and it should be tracked similarly to the English Learners, moving students out of the program and celebrating growth measures.

5.3. Approval of Memorandum of Understanding with Big Smiles Dental Program

Emily Andrade presented a recommendation to provide Big Smiles to families. Big Smiles is a non profit organization that provides comprehensive dental service children who do not have a dentist or dental insurance. All the District is asked to do is distribute the flyers and provide 180 square feet of space for the service. Big Smiles handles all of the contact with the parents after receiving a completed returned request. Dental teams come to the school with their own equipment to provide the service. A minimum of 50 students is required for participation.

Member Carlisle asked if this would interfere with instructional minutes. Mrs. Andrade said they work with the school on times and pull 1 student at a time, seeing an average of 20 students per day. The team returns every 4 to 6 weeks. Big Smiles has been in operation for 12 years and has never had a complaint filed. Mrs. Andrade called schools that have participated and received good references.

Dr. Shaw said consideration of the students who would be serviced must be weighed with the amount of time out of the classroom. He is not certain if we have enough of a qualifying population to have the program work with us but there are students who also are not eligible for Medi-cal but never see a dentists. Member Burns moved to approve the Memorandum of Understanding with Big Smiles.

Motion: Burns **Second:** Carlisle **Vote:** 5-0

5.4. Adoption of Resolution #0910-03, a Resolution of Support for Enforcing California State Health and Safety Code Section 11014.5 Defining Drug Paraphernalia and Section 11364.7 Prohibiting the Sale of Drug Paraphernalia

Board Adoption of Resolution #0910-30 was requested by the Santee Collaborative, Santee Solutions Coalition, and Communities Against Substance Abuse, to join with other East County cities and school boards denouncing the sale of drug paraphernalia in the community. Member Ryan moved to adopt Resolution #0910-03 in support of enforcing California State Health and Safety Code Sections 11014.5 and 11364.7. The Board requested Administration to send a copy of the signed resolution to the City officials.

Motion: Ryan **Second:** Burns **Vote:** 5-0

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised Board Policy 5131.2, Possession of Cellular Phones and Other Personal Electronic Signaling Devices

Revised Board Policy 5131.2, Possession of Cellular Phones and Other Personal Signaling Devices, was presented to the Board for a first reading.

Emily Andrade shared that a policy revision for possession of cell phones was needed because there were great inconsistencies in the enforcement of the current policy. Mrs. Andrade worked with Principals and Vice Principals to revise the policy and would like in place when school starts. When the new policies with CSBA are completed, this policy will become part of an Administrative Regulation.

Member Burns asked about the "phone zone," and who supervises that area. Mrs. Andrade said that area would be designated by site administration. Member Bartholomew supports the revision but is concerned that parents may complain about the restrictions. President El-Hajj asked about the allowance for approval by a teacher with prior approval of administration and if this would apply for each instance or as a general rule. Mrs. Andrade said the policy is looking to the future as cell phones may become a teaching tool and schools may need allowance to be used in that way.

Pat Shaw reported he recently spoke with an executive from Qualcomm about a project where teachers were using cell phones with students for learning.

Member Burns is concerned that the allowances may vary too widely. President El-Hajj wants clarification on what prior approval by the site administration means.

Revised Board Policy 5131.2, Possession of Cellular Phones and Other Personal Signaling Devices, will return in August for a second reading and request for approval.

G. BOARD COMMUNICATION

Board members would like to hold a special meeting on August 4th to meet with the new Superintendent.

Member Bartholomew attended Junior Olympics at Santana. He would like the Board to spotlight the Kiwanis and the Eagle Young Marines at a future meeting. The Eagle Young Marines presented the colors and picked up all the trash when the event concluded.

H. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employee Performance Evaluation (Govt. Code § 54957)
(Superintendent)

The Board entered closed session at 9:50 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:45 p.m. No action was reported.

K. ADJOURNMENT

The July 21, 2009 regular meeting adjourned at 10:45 p.m.